



**ADRC Advisory Committee Agenda**  
**Jefferson County Human Services Department**  
1541 Annex Road, Jefferson, WI 53549  
Health/Human Services Conference Room

Date: Tuesday, April 4, 2017

Time: 1:00 p.m.

**Committee Members:** Earlene Ronk, Chair; Carol Battenberg, Ellen Haines, Dan Krause, Russell Kutz, Marcia Bare, Carolyn Niebler & Connie Stengel, Ellen Sawyers

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 3/7/2017
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Advocacy Updates
9. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
10. Discuss Senior Dining Program Updates– Leigh Fritter, Nutrition Program Supervisor
11. Presentation by Denise Grossman, Elder Benefit Specialist, Updates
12. Discuss and possible action on the 2016 Aging Unit Self-Assessment
13. Discuss Elder Abuse Awareness Day
14. Discuss and review Adult Protective Services Quarterly WITS Report
15. Discuss and review the 2016 Elder Abuse Expenditure Report
16. Discuss possible agenda items
17. Adjourn

Next scheduled meetings:     May 2, 2017  
   June 6, 2017  
   July 4, 2017

**A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**



Aging & Disability Resource Center Advisory Committee  
Minutes of Meeting

Tuesday, March 7, 2017

**Call to Order**

The meeting was called to order by Ronk at 1:00 p.m.

**Roll Call**

Present: Earlene Ronk, Chair; Carolyn Niebler, Carol Battenberg, Ellen Haines, Russell Kutz, Marcia Bare, Connie Stengel, & Ellen Sawyers

Also Present: Sharon Olson, Leigh Fritter and Dominic Wondolkowski, staff.

**Certification of Compliance with Open Meetings Law**

Olson certified compliance.

**Approval of Agenda**

The agenda was reviewed and approved in a motion made by Bare, seconded by Stengel and passed unanimously.

**Approval of 12/6/2016 Minutes**

A motion to approve the 2/7/2017 minutes was made by Kutz, seconded by Niebler and passed unanimously.

**Communications**

None

**Public Comment**

None

**Advocacy Updates:**

Olson shared information sent from GWAAR –Greater Wisconsin Agency on Aging Resources, Inc. on the Governor Budget and Transportation. The Governor's proposed budget, the state funding for specialist transportation 85.21 was increased by 2% in each year of the biennium. Transit funding was neither increased nor decreased.

The Office of the commissioner of Insurance has published updated results of a survey of vehicle insurance providers that provide personal insurance coverage for volunteers who drive for charitable organizations. The report can be found at the OCI website.

**Discussion: ADRC Report:**

Dominic Wondolkowski updated the committee on the following items:

The 2017 Key Outcome Indicator for ADRC staff is all LTC Functional Screens are calculated within 14-days from the date the screen was administered to the consumer. In February 2017, a total of 18 screens were administered; 16 of 18 (88.8 %) were calculated within the 14-day goal.

Through the Youth Transition Network, a Job Olympics will be held on Friday, March 17<sup>th</sup> at the MATC Watertown Campus. Students with disabilities will engage with their peers in three job-related activities to practice skills in speed and efficiency. Guest speakers will present to the whole group on topics to prepare students for applying for jobs and what to expect when job interviewing. Final numbers are not in but 30-50 students and the same amount of volunteers are expected. Planning the event has been time challenging especially recently when employment changes of some of the volunteers required change in the program curriculum.

ADRC staff is hosting a Living Well with Chronic Conditions class at River Crest Apartments in Jefferson beginning March 7<sup>th</sup> through April 11, 2017. This is a six-week class for those living with one or more chronic conditions or those having a family member with a chronic condition. The workshop helps participants manage symptoms of chronic conditions to improve their quality of life.

ADRC-MetaStar Project: The ADRC's of Jefferson, Kenosha and Dane County have partnered with MetaStar-Wisconsin's Quality Improvement Organization to assess the impact of selected ADRC sponsored programs and services. The analysis will cover ADRC customers who are also Medicare Fee-For-Service (FFS) beneficiaries. Representatives from the ADRC's and staff from MetaStar had shared information through teleconferences and emails and have decided the first study will measure Medicare patients/ADRC consumers who have received a face-to-face Options Counseling episode in correlation to hospital visits pre and post options counseling (note: options counseling is when ADRC staff use motivational interviewing and person-centered counseling to help people consider their choices and make informed decisions about their care). ADRC's will collect data and submit it to MetaStar monthly for six consecutive months.

I & A, APS, and other Human Services staff are in process of being trained to receive a Dementia Specialist Designation and be added to the Dementia Specialist Registry. The on-line training is offered through UW-Oshkosh and is part of the Dementia Capable Wisconsin Initiative. ADRC Division Manager Sharon Olson applied for and received a grant. As a result, the training will be paid for through the grant. The goal is trained staff to be part of larger initiative, the Jefferson Co. Dementia Crisis Response Team. The March 1st-ADRC Director's Meeting was cancelled due to the weather.

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**Nutrition Program and Updates:**

Leigh Fritter introduced herself as the New Nutrition Program Supervisor. She has started two week ago and has been learning all the programs and staff.

**Discussion: Terms of Committee Member Appointments:**

Olson shared that as of July 1, 2017, Carol Battenberg and Dan Krause will be able to retire from their ADRC Advisory Committee duties. They have served on the Committee for the past five years. Olson will work on submitted a news article to hopefully garner some input from the community. Olson also encouraged members to discuss the openings and invite interested persons to contact her if they would be interested in learning more about role and responsibilities of becoming a member.

**Discussion and review of 2016 Aging Unit Self-Assessment Plan:**

Olson shared a draft of the 2016 Aging Unit Plan. Discussion followed in regard to try holding the Advisory Meeting in a couple locations this year. Reviewing the Self-Assessment also helped with member to provide input for our goals for 2017 and 2018. A couple suggestions that will be added to the final plan and we will review for discussion and action at our April meeting.

**Discussion and review of 85.21 Annual Financial Report for 2016:**

Olson shared the annual financial report. The same programs of Drivers Escort, and Taxi subsidy programs will remain in 2017.

**Discussion and review of AFCSP 2016 Annual Review**

Olson shared the Alzheimer's Family Caregiver Support Program report. The budget for 2016 was increased to \$25,777. That has allowed 9 caregivers to receive benefits in purchasing respite services.

**Discussion and review of 2017 ADRC Annual Update:**

Olson walked through each page of this annual informational document which provides the Department of Health Services an overview of how the ADRC is organized, staffed and how the budget is spent.

**Discussion of possible agenda items:**

Olson asked for suggestion s from the committee on topics of interest. Elder Benefit Specialist highlights and to work on an with GWAAR for advocacy. Haines offered to contact a provider to see if they would be willing to host on on-sight ADRC meeting in the near future and she will contact me with an update.

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**Adjourn:**

A motion to adjourn was made by Haines, seconded by Battenberg and passed unanimously.

Respectfully submitted,

Sharon Olson, Manager,  
Aging & Disability Resources Division



Aging & Disability Resource Center Advisory Committee  
Minutes of Meeting

Tuesday, February 7, 2017

**Call to Order**

The meeting was called to order by Ronk at 1:00 p.m.

**Roll Call**

Present: Earlene Ronk, Chair; Carolyn Niebler, Russell Kutz, Marcia Bare, and Ellen Sawyers.

Also Present: Sharon Olson and Dominic Wondolkowski, staff and Ella Reinel, community member.

**Certification of Compliance with Open Meetings Law**

Olson certified compliance.

**Approval of Agenda**

The agenda was reviewed and approved in a motion made by Bare, seconded by Sawyers and passed unanimously.

**Approval of 12/6/2016 Minutes**

A motion to approve the 12/6/2016 minutes was made by Kutz, seconded by Bare and passed unanimously.

**Communications**

Ronk read a letter for the Great Wisconsin Area on Aging Resources (GWAAR). The letter was to inform the committee that the 2017 Aging Plan Budget was approved and thanked the committee for all of the work that they do.

**Public Comment**

None

**Advocacy Updates:**

Olson shared information sent by Janet Ander's, Advocacy & Public Policy Coordinator from GWAAR, presentation that she attended on January 6<sup>th</sup>: Key Issues in Public Policy: Advocacy: the "Who, What, When, Where and Why." Janet discussed policy issues that may impact older adults and people with disabilities, such as changes to Medicare, Affordable Care Act and Medicaid. Building a relationship with your Senator or Representative on how state programs are working to help their constituents, sharing stories. The committee discussed that maybe in the future ask Janet to speak with the committee and invite the public.

**Discussion: ADRC Report**

Wondolkowski undated the committee on the following items:

Key Outcome Indicators for December 2016 were presented since we did not have a January meeting. I & A staff were 100% in compliance, providing 20 out of 20 home visits within 7-days of the consumer's request. Wondolkowski reviewed one timeline change per the 2017 ADRC Contract, namely home visits must now be conducted within 10-days of the customer's request.

Wondolkowski explained the 2017 Key Outcome Indicator (KOI) or goal for I & A staff will be for Long-Term Care Functional Screens (LTC FS) to be calculated within 14-days from the date the LTC FS was administered. One additional day is allowed (15-days total) if there is a holiday during the two-week period following the screen date. LTC FS determines functional eligibility for long-term care Medicaid programs in Wisconsin. In January 2017, I & A staff provided 15 LTC FS ; 11 of the 15 (73.3 %) were calculated within 14-days.

Effective 1-9-17, DHS implemented "target group automation" for functional screens. The difference between how target groups were determined in the past through definitions and decision trees verses current target group automation based on diagnoses was reviewed.

Feb. 1st-ADRC Director's Meeting: There was discussion about volunteerism since the ADRC budgets have been flat for several years with no increase in the budget anticipated for 2017 and beyond. ADRC of Jefferson utilizes volunteers for the meal sites, driver program, etc. Having volunteers to spread the workload is great, however, concerns about HIPPA, liability, etc. must also be considered.

Wondolkowski explained as of 1-1-17, ContinuUs did merge with Western Wisconsin Cares and Community Care Connections of Wisconsin to form Community Link, Inc. Still pending is the bid by a new MCO- "My Choice" to provide Family Care long term services to region 5, which includes Jefferson County. The ADRC/MCO/TMG and IM Roundtable group met again on 2-10-17. DHS has requested each ADRC to renew their Enrollment and Disenrollment Plans with MCO's within the ADRC service area. Plans remain unsigned.

**Discussion: Nutrition Program and Updates:**

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Since our last meeting, Maria Peterson has resigned and we have interviewed candidates and will have our selection this week to offer and will hopefully have this position filled by our next meeting. Olson shared the Senior Dining and Home-Delivered- Meal Satisfaction Surveys Power Point that GWAAR created. Out of 133 responses, only one shared that the food taste was poor, 5% answered that it was fair, 40% shared the food was good, while 40 % shared that the food was very good and 12% answered excellent. A very concerning element is that 12 out of 36, or 1/3 of the participants who responded that receive home delivered meals and 8.7% or 8 out of 92 participants answered that without these meal, there would be days that they do not get enough to eat. We will need to look into this concern as one of our goals is that 100% of our seniors completing the satisfaction survey report that they are not experiencing hunger or food insecurity. Another take away is that for home delivered

meals, 2 out of 10, requested a Saturday meal. Of the congregate surveys, 6 out of the 41 that responded on that question are asking for the meal to be at 11:30 instead of 11:15.

#### **Discussion: Adult Protective Services 2016 WITS Reports and Updates**

Olson shared information on the 2016 WITS – Wisconsin Incident Tracking System Report that the Adult Protective Services Staff, Shelly and Mark, report their incidents/allegations. Highlights: 60+ populations there were, 63 incidents were reported, 28 were substantiated abuse; 37% were self-neglect issues, and 29% were financial exploitation; 3 incidents were life threatening with zero deaths. 18-59 population - there were, 10 incidents were reported, 2 were substantiated abuse; zero incidents were life threatening with zero deaths. Committee members would like quarterly APS updates.

#### **Discussion and Reviewed ADRC Reliability and Consistency of ADRC Functional Screening and Option Counseling Report:**

Wondolkowski explained 2015 Wis. Act 55 required the Dept. of Health Services to evaluate LTC FS and Options or Enrollment Counseling and then submit a report to the Joint Committee on Finance by 1-1-17. Wondolkowski explained LTC FS determines functional eligible for community based long term care through one of Wisconsin's Medicaid Waiver programs. Options counseling, which includes enrollment counseling helps people make an informed –decision about enrollment in one of the waiver programs. The report by DHS concluded functional screens and options counseling provided by ADRC's is both reliable and consistent. Although there is no one measure of reliability and consistency, data from different sources supported DHS'S conclusion including (1) 2016 survey from Analytic Insight- Dr. Amy Flowers; (2) 95% passer rating for all ADRC screeners who took the Continuing Skills Test (CST) to maintain screener licensure; (3) Screener consistency-90-92% of screens performed by ADRC in 2015-16 determined the same level of care need as first subsequent screens performed by another entity; (4) Low Rate of Appeals of Eligibility (only 0.02% of functional screens completed by ADRC in 2015 were appealed); (5) for enrollment counseling -95% of the 658 customers surveyed by Analytic Insight felt they received enough information to make an informed choice. Consumers felt confident in their LTC decision-making.

#### **Discussion and review of 2016 Aging Unit Self-Assessment Plan:**

Olson handed out the 2016 Aging Unit Self-Assessment to the committee members. The plan will be reviewed at our next meeting for goals met in 2016, but Olson would like committee member's implementation input for goals set for 2017.

#### **Discussion Transportation program Updates:**

Olson shared that the 85.21 Annual Financial Report is due March 15<sup>th</sup> so we will be reviewing for committee approval at our next meeting. Olson shared that the city of Fort Atkinson is working on a grant through Easter Seals and has requested input. She will share more detail when known.

**Discussion Transportation program Updates:**

Olson shared that when reviewing the 2017 Annual Update she noticed that some members terms will be retiring. We will review at our next meeting.

**Discussion of possible agenda items:**

Olson asked for suggestions from the committee on topics of interest. Elder Benefit Specialist highlights and to work on an event with GWAAR for advocacy.

**Adjourn**

A motion to adjourn was made by Bare, seconded by Niebler and passed unanimously.

Respectfully submitted,

Sharon Olson, Manager  
Aging & Disability Resources Division



**BUREAU OF AGING AND DISABILITY RESOURCES**  
**AGING UNIT SELF-ASSESSMENT FOR 2016**

**County/Tribe:** Jefferson

**Name of Aging Unit Director:** Sharon Olson

<b>Approved by Commission on Aging?</b>	<b>Yes</b>		<b>No</b>	X	<b>Date approved</b>	On the April 4 <sup>th</sup> 2017 agenda
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**Part I: Compliance With the Wisconsin Elders' Act**

*Refer to Section 3-D (Statutory Requirements for the Structure of the Aging Unit)  
in your 2016-2018 Aging Plan*

	Yes	No	Describe Change
Has the organization of the <i>Aging Unit</i> changed this past year?		X	
Has the organization of the <i>Commission on Aging</i> changed this past year?		X	
Does the aging unit have a full-time aging director?	X		
Is the membership of the Commission on Aging in Compliance? <i>Members of a county or tribal commission on aging shall serve no more than 2 consecutive 3-year terms. In the case of county board members, the requirement is 3 consecutive 2-year terms.</i>	X		

**Members of the Commission on Aging (please list)**

**Official Name of the Aging Unit's Policy-Making Body:**

ADRC Advisory Committee

Name of Individual	Age 60 and Older (x)	Elected Official (x)	Mo./Year first term began	Mo./Year final term ends
<b>Chairperson:</b> Earlene Ronk	X		07/2012	07/2018
Russell Kutz, Vice Chair		X	07/2015	07/2021
Carolyn Niebler, Secretary	X		07/2013	07/2019
Dan Krause			07/2012	07/2017
Connie Stengel	X		07/2013	07/2019
Ellen Haines			07/2013	07/2019
Carol Battenberg	X		07/2011	07/2017
Marcia Bare	X		07/2015	07/2021
Ellen Sawyers	X		07/2016	07/2022

## **Part II: Activities to Help Older People Advocate for Themselves**

### **1. What does the aging unit do to inform older people about the issues that affect their lives?**

We distribute Advocacy Alert information to Senior Centers, Senior Housing Complexes and other public places as well as on the ADRC website. The ADRC staff provides public presentations and will incorporate updates on changes to programs or reminders of upcoming benefit events such as reviewing Medicare Part D plans. The Elder Benefit Specialist and SOS volunteer provides updates at the nutrition sites and shares Medicare Minutes.

### **2. How does the aging unit teach older people to act as advocates?**

One of the primary roles of our Elder Benefit Specialist is to provide advocacy for Jefferson County Seniors. The EBS program host monthly Medicare workshops in the ADRC and 100% of the evaluation for these workshops are positive.

One of our goals for 2016, was to expand the Seniors Out Speaking/State health Insurance Assistance Program by training one or more volunteers as a presenter for the Welcome to Medicare meetings. We have the pleasure of working with 10 Ship volunteers and 6 of those volunteers also provide volunteerism as SOS/ Seniors Out Speaking .

### **3. How does the aging unit advocate on behalf of the older people it serves?**

Advocacy is a standing agenda item on our ADRC Advisory Committee. The ADRC Division Manager shares issues and alerts that are shared by GWAAR. Committee members are asked to help spread the word about any issues that affect older adults and for people who have disabilities. The committee has written letters to legislators on issues that have the potential to adversely affect citizens of services or benefits changes.

The Aging/ADRC staff receives requests for information and presentations from organizations. ADRC staff receives training and updates from the EBS and DBS on changes that are coming to help provide best practice in customer services. We have quarterly unit meetings and staff provides updates as needed in between to promote shared knowledge.

### Part III: Progress on the Aging Unit Plan for Serving Older People

Aging Unit Plan Goals	Progress Notes <i>(briefly summarize only those activities completed as of Dec. of each year; explain if a goal was not accomplished)</i>	Check if Done		
		2016	2017	2018
Focus Area 6-A. Involvement of Older People in Aging-Related Program Development and Planning				
<p><b>Goal 1:</b> In order to increase the opportunity for seniors to engage in discussions about Aging-Related Program Development &amp; Planning, the ADRC Advisory Committee will hold one-fourth of its meetings in different locations by 12/31/16.</p> <p><b>Goal 2:</b> To increase awareness about aging programs, services and advocacy options in Jefferson County, the ADRC Advisory Committee’s monthly agenda and meeting minutes will be distributed to every senior center, apartment complex and dining site on a monthly basis by 12/31/2016.</p>	<p>Goal was met that the ADRC Advisory Committee held four meetings in 2016 at various locations in Jefferson County in hope to engage public participation.</p> <p>Goal complete. Our Agenda and meeting minutes were distributed on a monthly basis to all the Senior Housing Complexes (21), City Halls (8), Cable Stations (7), Senior Centers (3) and Libraries (7).</p> <p>Unfortunately, we did not have (any) increased public participation.</p>	X   <		

## Focus 6-B. The Elder Nutrition Program

<p><b>Goal 1:</b> In order to increase awareness of local food resources, the program's nutritionist will complete 6 on-site trainings by 12/31/2016.</p> <p><b>Goal 2:</b> In order to increase awareness of local food resources, the program's the Nutrition Coordinator will mail packets containing information about local food resources to 100% of home delivered meal participants by 12/31/2016.</p> <p><b>Goal 3:</b> In order to improve health literacy among Home Delivered Meal participants, the Nutritionist will administer the <i>Newest Vital Sign</i> (NVS) Tool to 100% those who score 6+ on the Nutrition Check Tool, indicating that they are at high nutritional risk. Those who score 0-1 on the NVS will be provided additional nutrition education and counseling services on a 1:1 basis each quarter by 12/31/2016.</p>	<p>The Nutritionist completed onsite trainings with presentations at 5 locations in 2016. Our goal was 6, but we had a long period of time -5 months that she was filling in for a vacant site manager. The Nutritionist does compile a monthly education guide for the site managers, with weekly table tents, observances and fun facts to share about the month.</p> <p>12/31/2016. This goal was slightly revised, The Nutritionist sees home delivered people in person each year, so she will hand the materials out and the remaining three months of materials will be mailed so that those folks have the information before the surveys are sent in October.</p> <p>Met. The Nutritionist administered the Newest Vital Sign Tool to participants that scored a 6 or above on the Nutrition Check Tool. Many people scored high due to eating alone; not getting enough fruits, but did not have weight loss. Counseling services on 1:1 bases was provided to 26 participants in 2016.</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p>		
<p><b>Goal 4:</b> To ensure that the Nutrition Program maintains compliance with of the required elements under Chapter 8 of the Policy &amp; Procedure Manual, the Nutrition Coordinator's job description will be updated to include all of the required duties of a Nutrition Director by 3/1/2017.</p>	<p>Completed in 2016. On February 20<sup>th</sup>, the Nutrition Program Supervisor is a certified Re</p>	<p>X</p>		
<p><b>Goal 5:</b> In order to reduce paperwork by 75%, technology will be purchased and used to communicate monthly information between the office and sites by 6/30/2018.</p>	<p>Reviewing paperwork reduction strategies with staff. Will complete a NIATx project on this goal to determine if and what type of technology would work.</p>			

Focus 6-C. Services in Support of Caregivers				
<p><b>Goal 1:</b> In order to strengthen and educate the county's caregiving network, information on caregiving will be shared quarterly with Community Care Alliance members by 12/31/2016.</p>	Met. In 2016 there has been an increase county-wide on caregiver support group providers. See goal three for new approach.	X		
<p><b>Goal 2:</b> In order to raise awareness about caregiver programs and resources available through the ADRC, marketing materials specifically for caregivers will be developed by 6/30/2016.</p>	Met and resource is available in the ADRC lobby and distributed at the local health fairs and marketing events of the ADRC staff and DCS. This will continue to sustain and will be updated annually	X		
<p><b>Goal 3:</b> In order to increase awareness and coordination between the organizations that serve and support caregivers, the ADRC will distribute a quarterly Communique via an organized list serve by 12/31/2017.</p>	In 2017, started a bi-monthly newsletter mailing for Caregivers of the NFCSP and AFCSP, will review if a list serve will be applicable. May also consider monthly newsletter if caregivers are interested.			
<p><b>Goal 4:</b> In order to increase awareness and participation in caregiver programs, the ADRC will implement GWAAR's outreach and marketing plan by 9/30/2018.</p>				
Focus 6-D. Services to People With Dementia				
<p><b>Goal 1:</b> In order to minimize the stress involved in care transitions, the Jefferson County Person Centered Dementia Care Alliance will develop and pilot a person centered care planning tool for caregivers to utilize when their loved one transitions from one setting to another. The tool will be ready for use by 1/31/2016.</p>	<p>This goal has been met and exceeded our expectations. The tool has been shared with other DCS counties who use and some had revised but has given credit to the JC Person Centered Dementia Care Alliance.</p>	X		
<p><b>Goal 2:</b> In order to increase understanding of and sensitivity to people with dementia and their caregivers, the Jefferson County Board of Supervisors, County Administrator and every county department will be offered Dementia Friendly training by 6/30/2016.</p>	<p>Met Event held March 16 &amp; 18. Speakers Representative John Jagler and Tom Hlavacek, Executive Director SEWI Alzheimer's Association. The Dementia Friendly training has been videotaped and is located on the county staff website.</p>	X		

<b>Goal 3:</b> In order to promote the importance of early diagnosis, the Dementia Care Specialist program will see a 25% increase in the number of educational events that offer memory screenings by 12/31/2017.	In 2016, 4 memory screening events were conducted that the dementia care specialist provided 24 memory screens. Our baseline to increase at least 25% in 2017.			
<b>Goal 4:</b> In order to foster a dementia capable culture, the number of Dementia Friendly Businesses will see a 50% increase by 12/31/2018.				
<b>Focus 6-E. Healthy Aging</b>				
<b>Goal 1:</b> In order to improve balance and prevent falls, <i>A Matter of Balance</i> and <i>Stepping On</i> , two evidenced based falls prevention programs will be offered sequentially by 12/31/2016.	This goal was met. Boost your Brain and Memory was held in February and September. Matter of Balance class started in April. Strong Seniors Strong Bones was offered in March as well as Living well with Chronic Conditions.	X		
<b>Goal 2:</b> In order to increase Medicare beneficiary's knowledge about Medicare's Preventative Benefits the Elder & Disability Benefit Specialists will complete one training by 12/31/2017.	The Elder and Disability Benefit Specialists held a presentation "Welcome to Medicare" working with Dodge County in September of 2016. Plan is to continue offering this presentation annually.	X		
<b>Goal 3:</b> In order to improve communication between caregivers and their medical providers, Jefferson County will partner with Waukesha, Iowa and Green County's in the <i>Care Talks</i> program through CAARN by 12/31/2017.	Our Kickoff event is scheduled for March 31 <sup>st</sup> with workshops offered in April.			
<b>Goal 4:</b> By 9/31/2018, a Healthy Aging Resource Fair will be held to promote and potentially increase the number of individuals participating in evidenced based prevention programs and the Senior Dining Program.				
<b>Focus 6-F. Local Priorities</b>				
In order to increase participation in Healthy Aging Programs, transportation will be offered to 100% of those who need it by 12/31/2016.	Transportation is offered for Health Aging Programs.	X		
In order to increase awareness of the ADRC and aging programs, a Business Plan will be developed with key pieces implemented by 12/31/2016.	Business Plan completed and submitted to ORCD by the due date of November 1, 2016.	X		

**Part IV: Progress on the Aging Unit Plan for Serving Older People – National Family Caregiver Support Program (NFCSP)**

*This section is not required for tribal aging units.*

**Minimum Service Requirements:** *The minimum service requirements of NFCSP must be provided by the aging unit or contracted with another agency. Please indicate who provides these services.*

Service	Aging Unit (X)	Other Agency (please list)
Information to caregivers about available services	X	& ADRC
Assistance to caregivers in gaining access to the services	X	& ADRC
Individual counseling, support groups, and training to caregivers	X	ADRC provides options counseling and referrals for individuals interested in counseling services. We have a contract for monthly facilitation of Grandparents Raising Grandchildren Support Group.
Respite care	X	Also utilize AFCSP funding
Supplemental services (e.g., transportation, assistive devices, home modifications, adaptive aids, emergency response systems, supplies, etc.)	X	Also utilize AFCSP funding

**Caregiver Coordination:** *To ensure coordination of caregiver services in the county, the aging unit shall convene or be a member of a local family-caregiver coalition or coordinating committee with other local providers who currently provide support services to family caregivers.*

**Does the aging unit belong to a local caregiver coalition?**

☒ YES      ☐ NO

**Name of Coalition:** Community Care Alliance of Jefferson/Dodge Counties  
**And the Living Well with Dementia Network- providers and caregivers**

**If YES, please provide a brief update on coalition activities conducted each year.**

**2016 Activities:**

See attached 2016 event calendar for CCA  
Dementia Care Specialist facilitates the Living Well with Dementia Network attached event calendars. The Grandparent Support Group is facilitated through the ADRC.

Stated a bimonthly newsletter to see if I can spark caregiver's interest. There is a 3 regular Caregiver Supports groups offered within the county that caregivers are referred to as well as 3 Memory Cafes.



If NO, please explain plan for compliance.	2017 Activities:
	2018 Activities:

**Part V: Significant Accomplishments or Issues Not Included in the Aging Unit Plan**

*(Unplanned accomplishments or issues that had a significant impact on the aging unit's activities during the previous year. This is not meetings attended or actions that fit under plan goal objectives but may reflect noteworthy events or achievements.) This section is not required.*

A couple highlights ~

In March of 2016, Jefferson County government becomes Dementia – Friendly -

[http://cp.mcafee.com/d/FZsScy0Orhoud78VNcsUedTdFTud78V5UsYyrhKyU-COCqenzqtTzhOehu7fcCQrEKfFzC3hOYrEjSdol1gzXHLNFm5GJMCmciUzkOr4vtt-daMJIK4ONyn4qCjrJzhOWgIY\\_R-sjh79zCeLsKCOqek-hKUYUYMzR4kRHFGTppVkffGhBrwqrhdICXYDuZXTLuZPtPo093p7BCUiH3BYxVyCr6sH7-alc8KIIfKmb\\_pzOWafLBO7CzAQsBXIEeLI8FI8KvMe0Pw56PbUE2k0O8iuXNcSgGT2TQ03gDIqMGs8-WXYqlxqHs9Bz4K8RcwF0J3XjbyvNU6CQnDNNliGT2poQg7\\_Iokd46AaJPd427G\\_2sJdFL6P\\_rU](http://cp.mcafee.com/d/FZsScy0Orhoud78VNcsUedTdFTud78V5UsYyrhKyU-COCqenzqtTzhOehu7fcCQrEKfFzC3hOYrEjSdol1gzXHLNFm5GJMCmciUzkOr4vtt-daMJIK4ONyn4qCjrJzhOWgIY_R-sjh79zCeLsKCOqek-hKUYUYMzR4kRHFGTppVkffGhBrwqrhdICXYDuZXTLuZPtPo093p7BCUiH3BYxVyCr6sH7-alc8KIIfKmb_pzOWafLBO7CzAQsBXIEeLI8FI8KvMe0Pw56PbUE2k0O8iuXNcSgGT2TQ03gDIqMGs8-WXYqlxqHs9Bz4K8RcwF0J3XjbyvNU6CQnDNNliGT2poQg7_Iokd46AaJPd427G_2sJdFL6P_rU)

In September of 2016, we provided a community presentation on Safe Swallowing as part of our Care Transition Coalition and adapted our provider presentation to support caregivers. We had 16 individuals and caregivers attend.

<http://www.forthhealthcare.com/news/safe-swallowing-practices-talk-september-28th-fort-healthcare/>

**Part VI: Coordination Between Titles III and VI**

*If the county includes part or all of a federally-recognized tribe, indicate how the county aging unit and the tribal aging unit have worked together in the previous year to coordinate and ensure the provision of services to tribal elders.*

*If the county does not include part or all of a federally-recognized tribe, please indicate: Not Applicable*